
Voice Studio

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Welcome!

Thank you for joining my voice studio. I am excited that you have chosen to further your musicianship and have chosen me to be part of this process.

About Me

I'm a music instructor of voice, music theory, and beginner piano. I love introducing students to new repertoire, showing them different ways of looking at concepts, and helping students realize how smart they are. I want my students to feel prepared for wherever their love of music takes them, and we are absolutely going to have fun while learning. I believe music improves human health in every aspect of the word. Whether you are taking voice to improve your solo singing, prepare for a performance, or simply to take up/continue a hobby, *music enriches life*.

Goals

I want to know about your specific/individual goals and interests, and I will always prioritize your goals in our lessons. *Learning to read music* is a top priority for all students in my studio.

Expectations

1. **Practice:** Students are expected to practice regularly outside of lessons. Consistent unpreparedness can result in termination of lessons by request of the teacher. Parents, please help your child develop a regular daily practice routine. Practice expectations will be voiced during each lesson. I expect my students to practice all assigned material. You are responsible for *taking adequate notes* or *recording your lesson* in an effective way to be able to practice during the week. Learning to practice is a life-long skill.
2. **Know your voice:** If you are pushing your voice to its limits, it will not help you practice and grow. Stay hydrated throughout the week, do not scream or yell, and prioritize your sleep schedule. DO NOT come to your lesson if you are sick.
3. **Equipment:** Voice students are expected to have two copies of all assigned music (one copy for you and one copy for me). Music should be hole punched, double sided, and in a binder. I can help you find free music online, but some books and sheets may need to be purchased. Please bring your own water to each lesson. You will also need a recording device (this could be your phone) for practicing purposes. Voice students must have access to a piano/keyboard/app for exercises/practice at home.

Contacting Me

Texting is the fastest way to get in touch with me. Calls and emails will be answered within 24 hours. Please be mindful that I may not be able to answer your messages right before a lesson, as I am usually scheduled back to back. Please try to be prompt in answering my messages, as they often pertain to scheduling.

Lesson Options

30 min: this option is best for children and some adult beginners.

45 min: this option is best for intermediate students and some beginning adults.

60 min: this option is best for advanced students and adults.

Group lessons: if you are interested in group lessons, let's chat and come up with the appropriate lesson length. This option is great for couples, siblings, or friends who want to give lessons a try but are hesitant to commit to a private lesson.

Scheduling

Together, we will schedule a consistent weekly lesson time. This time can be adjusted by request of the teacher or student up to 24 hours before the lesson. Both parties must confirm any rescheduled lessons. If you know that you will be out of town for any period of time, please let me know so I can schedule accordingly. Please be flexible! I am an active performer in addition to my instructing schedule, and I will be keeping all of my students informed of my performance schedule.

Cancellation Policy

What I expect from students: Please give me **24 hours notice** if you need to cancel. With 24 hours notice, I am happy to schedule a makeup lesson at another time. Unless there is an emergency or extreme circumstance, **you will be charged for any lessons cancelled after the 24-hour window.** This includes any reason including but not limited to illness, car troubles, traffic, forgetfulness, vocal fatigue, caught up at work, etc. If I am not notified and you are a no-show, you will be charged the full value of your lesson. No exceptions! Please note that this is my full time job, and as much as I would like to reschedule last minute requests, my schedule will not permit it. If you show up late to your lesson, you will miss out on that time. **If you are running late to the point of missing half or more of your lesson, the lesson will be forfeited with no refund.** Call or text me if you are running late. Excessive lateness, late cancellations and/or not showing up will result in a termination of lessons.

I reserve the right to turn away a student who shows up to their lesson sick. In addition to preventing illness in my home, singing while sick is not only counterproductive, but potentially harmful to your voice. Be transparent with me about your health regarding your voice because this will affect what we are able to do in lessons. For instance, I will adjust our lesson plan if you are experiencing discomfort because of seasonal allergies.

What to expect from me: I too will do my best to abide by the 24-hour rule. If I need to cancel your lesson last minute for any reason, *you will NOT be charged.* We can schedule a makeup if you would like. In the unlikely event that I miss your already-scheduled-and-confirmed lesson for any reason (you show up and I am not here), you will be issued a free lesson credit

Payment

Lessons must be paid either at the lesson or before the lesson. You may choose to pay for one lesson or one month at a time. I accept payment through online mediums, checks, or cash. As stated in the cancellation policy, you will be charged for any missed lessons after the 24-hour cancellation window. This payment will be due through an online platform **ON THE DATE OF THE MISSED LESSON**, not at your next lesson.

Students who pay for lessons via TakeLessons: you must have lesson credits purchased *ahead of your scheduled lesson time.*

I agree to the conditions listed above:

First and Last Name Signature

First and Last Name Printed

(for Parents) First and Last Name of Student

Phone Number

Email Address